

# CENTRAL LIBRARY OF SEMMELWEIS UNIVERSITY

<http://lib.semmelweis.hu>



BROCHURE

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## Introduction

*Dear Visitor,*

*Welcome to the Central Library of Semmelweis University. Our library is a higher education public library with a national scope of roles, the professional and methodological center of faculty, institutes, and clinical libraries maintained by Semmelweis University.*

*Our mission is to support education, research, and medical treatment at the university, by providing the appropriate amount of quality literature for the citizens of the university and all professionals.*



*You can find the library not only on Mikszáth square 5 (H-1088, Budapest), but in the Basic Medical Science Center in Tűzoltó street 37-47 (H-1094 Budapest) for the students, professors and researchers of the university.*

*Hungary's richest collection of medical and physiological information can be found in our library. In accordance with the expectations of the 21st century, we provide online access to full-text specialist books, pharmacopoeias, journals, and databases.*

*From this publication, you can learn the most important information about our library. For more detailed information, visit our website (<http://lib.semmelweis.hu>) or our library.*

*Peter Szluka  
director*

## History of the library



The Central Library of Semmelweis University was founded by Zsigmond Schordann in 1828. Ignác Semmelweis was among the library's doctor-presidents. Initially, the collection had been gathered from gifts and bequests, that later became valued treasures.

The Faculty Medical Library of the Royal Hungarian University of Budapest moved to the main building on Üllői Street in 1884. Later opened its doors to the public in 1945. From 1951 the Central Library of the Budapest University of Medicine operated as the country's largest public medical collection.

The Central Library of the Semmelweis University of Medicine since 1968.

In 1982, the library was expanded with a free-standing reading room for students.

In 1994, an Information Center was established.

Since 2000, the Central Library of Semmelweis University. In 2008, the library moved out of the rector's building, and from 2009 it awaits its visitors at two locations: Mikszáth Kálmán tér 5. as the central building and a branch at the boulding of the Basic Medical Science Center.

The total holdings of the Central Library is nearly 280 000 volumes.

Semmelweis University Central Library provides access to 8606 current electronic journals and 5535 Open Access journals for the citizens of the University, and also provides free access to 6661 additional subscriptions and 2053 open access e-books.

Mission statement: "The task of the Central Library is to support the education, research and treatment at the university with its activities, to provide the citizens of the university and all professionals with the appropriate amount and quality of literature. The complete collection, processing and making available of the literature must be done with the appropriate cooperation and expertise of the library and the librarians: quickly, accurately, up-to-date and economically. The library and its services support the core activities of the university."

In accordance with the university's triple function system (education, research, treatment), its task is to supply the most up-to-date specialist literature, teach the use of databases and fulfill interlibrary document requests.

Quality assurance: The Central Library pays special attention to ensuring that the citizens of the University and all library users are satisfied with the quality of library services.

In addition to applying the principles of the ISO 9001 quality assurance system applied by the university, the library also applies the basic principles of TQM in accordance with the Common Library Assessment Framework (such as the coordination of the library's quality management activities, organization of training) and constantly improves an increasing proportion of its services based on feedback.

3/2002. (II. 8.) It ensures learning conditions in accordance with the provisions of the SzCsM-EÜM joint decree "on the minimum level of occupational health and safety requirements for workplaces", and in order to increase energy efficiency and reduce energy consumption, it follows the University's ISO 50001:2011 energy management system.

## Location:

### **1. Central Library (Mikszath square)**

Address: H-1088 Budapest, Mikszath square 5.

Secretary: + 36 1 459-1500/ 60500

Services: + 36 1 459-1500/ 60514



### **Opening hours:**

Monday to Sunday 7/24 for Semmelweis citizens

Monday to Friday 8am-8pm for non-Semmelweis users

**Readers services:** (Registration, loaning, copy services, purchasing internet-access, journal stock room)

Monday-Wednesday-Thursday: 9 AM to 4 PM,

Tuesday: 9 AM to 6 PM,

Friday: 9 AM to 2 PM

**The self-loaning terminal is available 7/24.**

Number of places: 197, of which 58 computer reading places, 3 floors, nearly 1300 m<sup>2</sup>

### Services:

- local use,
- computer lab (internet and online resources),
- loaning,
- interlibrary loaning,
- copy,
- poster printing
- selfloaning terminal

## **2. Library in Basic Medical Science Center („EOK”)**

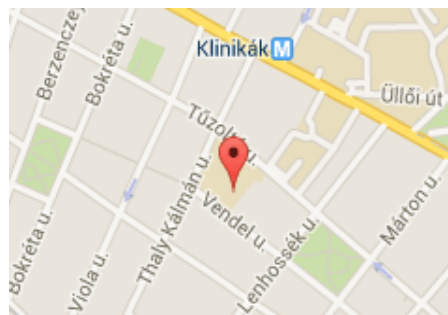
Address: H-1094 Budapest, Tuzolto street 37-47.

Phone: + 36 1 459-1500/ ext. 60008

**Opening hours:** 7/24 every day of the week (local use)\*

**Services:** (local use, book loaning, copy)

Monday-Friday 8 AM to 8 PM



\*Only students and staff of Semmelweis University are allowed to use the EOK Library.

Number of places: 90

### Library services:

- Local use
- computer lab (internet and online resources),
- loaning
- photocopy/print service

In the Mikszáth square library on weekdays after 8:00 p.m. and 7/24 in the EOK building, only Semmelweis University students and employees are allowed to enter. When entering, a valid Semmelweis University student card or university entrance card must be presented in addition to the virtual card.

## **Services of the library**

### Local use:

The building of Semmelweis University Central Library, is a public library as well, Mikszáth Square, can be visited by anyone who is over 18 years old, provides proof of identity, and accepts the library usage regulations, which can be found at the entrance to the library. The EOK Library can be accessed locally by university citizens with a valid university legal relationship document or card.

The Semmelweis University Central Library is available to readers in the Mikszáth Square building with quiet and loud reading rooms on the ground floor, first and second floors, and a reading room in the EOK library. Internet access is provided in all of them.

### Documents that can be used locally and cannot be borrowed:

- Museum book material of special collections - only after prior consultation
- book in the reference library (yellow mark on the spine)
- Hungarian magazines (booklet and volume)
- informal journal booklets
- dissertations (MTA, Phd)

- book series
- CD supplements of books - DVDs

#### Loaning:

Borrowing books is possible after enrolment, for which you must have a valid student card or identity card. Semmelweis University employees need proof of employment for free enrollment. Registered Alumni members of Semmelweis University require an Alumni card and a valid identity card and address card.

#### Registration fees:

For students and employees of Semmelweis University: Free of charge  
For registered Alumni members of Semmelweis University: HUF 1270 / year  
For students of other higher education institutions: HUF 1270 / year  
For other readers: HUF 2540 / year  
For pensioners: Free of charge

#### Contact of Loaning Services:

Mikszáth Kálmán tér 5.: (1) 459-1500/60514  
EOK (Tűzoltó u. 37-47.): (1) 459-1500/60008

#### Loaning period:

1 month (with 2 renewals allowed).  
Textbooks are only loanable for students of Semmelweis University.

The handbook collection, periodicals, doctorate, PhD and candidate theses, as well as audio-visual and multimedia documents, and books marked with a yellow stripe, cannot be borrowed.

Textbooks in Hungarian from the EOK library can be borrowed for ten months exclusively for only those Semmelweis University students who learn their studies in Hungarian (maximum 5 volumes, maximum 6 volumes if it is a multi-volume work).

A total of 3 volumes can be borrowed at the same time from the books in foreign languages and from the books that can be borrowed for thirty days from the Mikszáth square library.

Non-Semmelweis readers can only borrow 3 volumes at the same time from the Mikszáth square library (if one is multi-volume, a maximum of 4 volumes).

If the loaning deadline is exceeded, we charge a late fee of HUF 100 per workday/book.

Depending on the location of the book, we will fulfill an external warehouse request within a maximum of 1 week.

### Renewal

Books borrowed for one month can be extended twice by e-mail, or online in the public catalog with your own username and password.

Third times only with the presentation of the document.

### Reserve a book

In the case of books, reservations can be requested at the circulation desk / on the homepage of the library catalogue (<http://hunteka.lib.semmelweis.hu/>) for books borrowed by others. The library will send an e-mail notification when it is available to borrow. The pre-registered document is available for 10 days from the date of notification. After 10 days, the reservation becomes invalid.

### Interlibrary loan

The Central Library provides an interlibrary loan service from its own collection. Interlibrary requests can be made by mail, or e-mail: [ill.kk@semmelweis.hu](mailto:ill.kk@semmelweis.hu). In the case of libraries with the Ariel client, we send the requested articles electronically, speeding up administration.

The deadline for borrowing the documents provided in the original: 1 month - 3 books can be borrowed at the same time.

Fee for documents provided in duplicate:

Photocopy: HUF 100/page  
electronic (ARIEL or e-mail): HUF 100/page

### Rental of IT equipment

The Central Library provides a laptop loaning option for the citizens of the Semmelweis University to use locally. A student or employee can borrow only 1 laptop (with charger and mouse if required) at a time. Laptops and their accessories can be loaned at the rental desk during service hours, from Monday to Thursday 9:00 AM. to 3:30 PM and on Fridays from 9:00 AM to 1:30 PM.

IT devices **can only be used only inside the Mikszáth square building**, taking them out of the library is strictly prohibited.

Documents required for borrowing IT equipment(s):

- the valid Semmelweis University digital library card

- In the case of a student:

- valid identity card and address card
- for foreign students: valid passport

- In the case of an employee:

- valid identity card, residential address card

- Forms to be filled out and signed when renting an IT device:

- Loan declaration (by signing this, the borrower assumes responsibility for the borrowed IT device)

- Loan register sheet

During the loan of the IT device(s), the borrower deposits his/her valid identity document (identity card or passport) with the lending librarian, and at the same time assumes responsibility for the borrowed IT device(s).

### Computer usage:

For university citizens with NEPTUN code, for non-university users with an individual code. In the case of the latter, it is a condition to request internet access and to reimburse its fee.

The purchased access can only be used on the computers of the Mikszáth square Library.

For students and pensioners:

Daily access: HUF 500

Monthly access: HUF 1,000

Annual access: HUF 2,000

For individuals:

Quarterly access: HUF 10,000

Half-yearly access: HUF 20,000

Annual access: HUF 30,000

For institutions (includes access for 5 people):

Quarterly access: HUF 20,000

Half-yearly access: HUF 40,000

Annual access: HUF 60,000

In the case of VPN access, the user name and password required for identification can be arranged on the library's website on the Services - Student/Teacher VPN access - Request access page, further information can be found here.

[http://lib.semmelweis.hu/nav/se\\_kk\\_vpn](http://lib.semmelweis.hu/nav/se_kk_vpn)

WI-FI can only be used with university Neptun code.

There are two computer labs on the first floor of Mikszáth square Library.

Numerous electronic resources are available from computers, facilitating literature research.

Other browsing on computers (e-mail, games, chat, etc.) is PROHIBITED!



The consumption of food or drinks is FORBIDDEN in the computer rooms!  
The computer labs can be closed during courses.

### Photocopying

It can be made both from the library's collection and from your own material. We cannot make a double-sided copy. It is not possible to make photocopies of materials from before the year of 1950, but we provide the possibility of reproduction with your own digital camera if required. Price: HUF 100/page (including VAT).

### Spiraling

You can order spiral binding in A4 format from the staff working in the magazine warehouse. Price: HUF 205/piece (including VAT).

### Poster printing

The Central Library provides the opportunity to print a poster.  
The fee for printing the poster through the Semmelweis University Transfer Request System or with a transfer request form: HUF 11,000  
Poster printing with VAT invoice: HUF 22,000

Working hours:

Mon-Thu: 9.00 a.m.- 3.30. p.m.

Fri : 9.00 a.m. - 1.30 p.m.

For further information and to make an appointment, please contact our colleague: László Vámosi at +36 1 459 1500/60512 or at +36 20 825 9894 or by e-mail at [informatika.kk@semmelweis.hu](mailto:informatika.kk@semmelweis.hu).

Services available through the library portal:

- Knowledgebase <http://lib.semmelweis.hu/nav/knowledgebase>
- online resources <http://lib.semmelweis.hu/nav/sources>
- renewal <http://hunteka.lib.semmelweis.hu/>
- OPAC – catalogue of printed documents <http://hunteka.lib.semmelweis.hu/>

## **General rules for using the library**

- People under the age of 18 can visit the library only when accompanied by an adult (except for those with a director's permit).
- A valid virtual library card, student card, identity card or passport is required to enter the library. By logging in, the visitor automatically accepts the terms of use.
- The use policy of the library is automatically accepted at the entrance.
- The library can only be used by employees and students of Semmelweis University after 8 pm on weekdays and on weekends and public holidays. The visitor must show

the document proving the legal relationship to the reception or library staff upon request.

- In the event of an alarm at the security gate, the visitor must present the contents of his bag to the library staff or the porter upon request, and a report will be prepared in case of action.
- A person who intentionally or negligently damages the library's documents and equipment must compensate for the damage caused.
- Surveillance cameras operate throughout the library. Nevertheless, the library assumes no responsibility for visitors' personal items and valuables. Any found objects that may be returned will be kept for a maximum of 6 months.
- Food and drink: prohibited in the computer lab and near the library's computers, only water is allowed in the reading rooms.
- During the cleaning of the Mikszáth tér library, we ask for your cooperation in the designated intervals.
- Visitors are obliged to use the library as intended. Making noise and unbecoming behavior in the library is prohibited, including threatening or offensive behavior towards library staff, janitors, and other readers.
- Committing or attempting to commit any activity that constitutes a violation of any federal, state, or local statute or ordinance is forbidden.
- It is forbidden to reserve seats with objects in the library. Visitors are obliged to take their personal belongings with them when leaving. In case of a short departure, the visitor's name must be clearly written in the occupied space, as well as the time of departure and expected return. During the morning cleaning, between 6 and 8 o'clock, we collect the items left unattended!
- The users of the library are obliged to take care of the orderliness of their environment
- Smoking is prohibited throughout the library and within 5 meters of the entrance. Consumption of alcohol is strictly prohibited in the library area.

Failure to follow the rules may result in expulsion from the library.

## **Library holdings**

The Central Library of Semmelweis University strives for completeness and collects all medical, life and health science books and journals published in Hungary, as well as PhD dissertations defended at Semmelweis University. It selectively collects medical academic doctoral dissertations, foreign medical and border literature. Its collection is supplemented by information stored on magnetic and optical data carriers.

### Special collections

The Central Library of Semmelweis University has several special collections whose items cannot be borrowed.

### Tibor Győry's inherited books

Tibor Győry (1869-1938), medical historian and university professor, is credited with the international recognition of the work of Ignác Semmelweis. The collection 2,229, XVII. and XX. contains a volume published in the middle of the century. This file can be found in the integrated library system. The volumes were located in locked cabinets on the second floor of building No. 5 Mikszáth tér, in the room (Szentágothai room) that was used as the old book collection section.

#### Museum collection

The general museum collection is from XVI-XIX. part of the collection extending to the 19th century, which amounts to 1,038 volumes. This section contains the library's oldest documents, including the library's earliest Canon of Avicenna, published in 1500. This stock can also be found locally in the old book room on the second floor of the Mikszáth tér building, in closed cabinets.

#### Major in History of Medicine

The library is an old bookseller, so-called The history of medicine course, which consists of approximately 930 volumes from its many collections in Rome, can be found in its entirety in the Szentágothai room on the second floor of the Mikszáth tér building. Books published before 1850 can be searched in the integrated library system.

#### Books inherited by Sándor Korányi

Sándor Báró Korányi (1866-1944), professor of internal medicine, is a member of the Hungarian Academy of Sciences. An individual who created a school, the majority of our later leading internists were his students. The collection consists of 1,572 volumes.

## **Catalogues**

#### Traditional label catalogue

It includes the bibliographic data of the books included until 1985, as well as the index of books published since 1900. The catalogue contains the closed files.

#### Online catalogue of the printed books (WEBOPAC)

<http://hunteka.lib.semmelweis.hu/index.jsp?lang=en>

It contains the bibliographic data of the books processed in the integrated library system from the 1960s to the present day. In connection with the integration, the staff of the Faculty of Health and the books of the National Hospital Center (code 858) before 2001 are also visible. The online catalog is available from anywhere on the website

*www.lib.semmelweis.hu*, under the "Information sources" menu under the "Catalogue" menu item.

#### Catalogue of online books

**<http://lib.semmelweis.hu/nav/ebooks>**

Access only via Semmelweis IP or via VPN with valid NEPTUN-code.

Mandatory, recommended textbooks and specialist books are also available in online format from the portal of the Central Library. Not only subscription titles, but also relevant open access content are available.

#### Online catalogue of printed and online journals

**[http://lib.semmelweis.hu/nav/journals\\_catalogue](http://lib.semmelweis.hu/nav/journals_catalogue)**

Access only via Semmelweis IP or via VPN with valid NEPTUN-code.

Bibliographic data of current paper journals and electronic journals are available in a database by clicking on the "Journal catalogue" menu item in the "Information sources" menu. Electronic and paper journals can be searched separately in the system. Electronic journals and databases locally, or they are available from the computers of Semmelweis University. (More than 13000)

#### Online Databases

**<http://lib.semmelweis.hu/nav/databases>**

UpToDate, CINAHL, Reaxys, Scifinder, European Pharmacopeia, American Pharmacopeia  
For the professional use please check the video and pdf guides on the website of the library.

Bibliometric and full-text databases are available for researchers, instructors, and students.

Among the subscribed databases, you can also find specialized resources, e.g. also the European and American Pharmacopoeias.

In order to use the databases more precisely, guides help users.

Central Library  
Budapest, February 2024.