



# MDPI

Open Access publishing support in MDPI's journals

Semmelweis University Central Library



SEMMELWEIS  
EGYETEM 1769



# OA Support

Researchers, teachers and students at Semmelweis University can apply for central support in the MDPI's journals.

The amount of support:  
50% of the invoiced list price reduced by the institutional discount.

# Terms and conditions

**Before submitting a publication, the corresponding author should notice the need for support by sending an email to [ejournals@semmelweis.hu](mailto:ejournals@semmelweis.hu), which will be acknowledged by the Central Library.**

## **Personal requirement:**

The affiliation of the corresponding author and at least one of the first or last author is Semmelweis University.

## **Requirement for the selected journal:**

SJR "Q1,, rank. (available at: <https://www.scimagojr.com/>)

JCR latest edition says it has Impact Factor value.  
(available at: <https://jcr.clarivate.com/jcr/home> )

## **Requirements for publication :**

Type of article:

**Original Article, Research Article,  
Review Article**

# How does the support work?

**1. Notification of intention to publish** and registration (see details on slide 5).

**2. Confirmation of eligibility**

If the conditions are met, the Central Library will confirm the support application.

**3. Submit the manuscript** into the publisher's editorial system

**4. Peer review by the publisher**

Acceptance/rejection of the article must be noticed by the Author to the Central Library. (Please be sure to notice any rejection!)

**5. Payment of OA support** (see details on slide 6)

The Central Library will pay the 50% support.

# Notification of intention to publish (detailed)

**Before submitting the publication**, the corresponding author must notice his/her support request by sending an email to [ejournals@semmelweis.hu](mailto:ejournals@semmelweis.hu).

The email must include the following informations:

- The name of the journal to which you intend to submit your publication.
- A statement that the remaining amount will be paid by a University department or by someone else (university, private person, etc.).
- If the remaining amount is paid by a non-university organisation, a statement that it undertakes to pay the remaining fee.
- A version of the manuscript with affiliations is attached.
- A statement that the affiliations listed in the manuscript remain unchanged in the published version.

We kindly ask for your understanding that we cannot guarantee **the payment of those support requests that has been forwarded to the library after the submission of the publication!**

# Payment of OA support (detailed)

## 1. If another Semmelweis University department pays the other 50%:

The department will arrange the payment of the invoice, order and pay the full amount of the invoice, and send it to the Central Library after the payment has been made.

- a **copy of the invoice** with the total amount of the APC in foreign currency, and
- the **bank statement** of the payment.

The Central Library will transfer the amount of the support to the department. Please specify **the budget and the institution's code name** for the transfer.

## 2. If the remaining amount is paid by another institution or individual, foundation, etc.

The Central Library informs the publisher that it is requesting a split invoice, the amount of the subsidy is settled, and the author receives an invoice from the publisher for a reduced fee.